

Regional Connectors Study

Weekly Conference Call Agenda Thursday January 17, 2019 9:00 AM

- 1- Review Action Items from January 10 Working Group Meeting
- 2- Status of Phase 1 Tasks –
 - a. Brief update on Draft Documents
 - b. Website design – additional questions and status
- 3- Review draft agenda items for January 29th Joint Meeting of Working Group and Steering (Policy) Committee
 - a. Brief overview of Signed May 1, 2017, MOU between HRTAC-HRTPO-VDOT
 - b. Decoupling RCS from 2045 LRTP – HRTPO staff?
Review 2045 LRTP Schedule
Review Options and Ramifications of decoupling RCS from 2045 LRTP
(This item will need a **recommended action/approval**)
 - c. RCS Phase 1 Tasks – Status Report – Craig Eddy, MBI
 - d. RCS Phase 2 - Draft Scope of Work and Cost – Craig Eddy, MBI
Comments Received to-date on draft scope of work
(This item will need **approval to continue to the next phase of the RCS**)
- 4- Other items?
- 5- Adjourn

REGIONAL CONNECTORS STUDY

Meeting Minutes

Date: January 17, 2019

Location: Conference Call

Subject: Weekly Coordination Call – Agenda attached

Attendees:

- HRTPO – Mike Kimbrel
- RCS Project Coordinator - Camelia Ravanbakht
- City of Norfolk – Christine Armstrong, Brian Fowler
- City of Portsmouth – Carl Jackson
- Consultant Team – Craig Eddy, Vlad Gavrilovic, Lorna Parkins, Naomi Stein, Bill Thomas

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Agenda Item 1 - Camelia began the meeting by summarizing the January 10 Working Group meeting action items. They included:

- Reminding the Working Group that review comments on the Stakeholder Interview Summary Matrix and the revised Corridor Conditions report that were to be distributed January 11, are due by January 18.
- Jurisdictions were to send names of planning and economic development staff members that the Consultant Team should contact for Scenario Planning input to Camelia. None received thus far so a reminder to Working Group members will be sent out. When the Consultant Team reaches out to jurisdiction staff they should issue a project description of the Regional Connector Study for orientation purposes and copy the Working Group member of that jurisdiction.
- Working Group was requested to respond to Camelia whether they have comments or not on documents to be reviewed, so that she knows that materials have been received and reviewed.
- January 31 Working Group meeting was cancelled
- Scenario Planning personnel may need to conduct a web meeting with the Working Group for answers to clarifying questions.

Agenda Item 2 – Craig gave a brief update of the status of all Phase 1 tasks. There was discussion on two noteworthy items. First, the Working Group participants on the call gave their approval of the Consultant Team dealing directly with the TPO website team rather than including the Working Group in discussions about website design and structure. The Working Group is to be consulted on website content however.

Secondly, the City of Portsmouth pointed out that a letter from their mayor was not included in the documents to be reviewed by the Working Group. TPO thought that the letter was more of a private matter between Portsmouth and the TPO but agreed to include the letter and Director Crum’s response to it in the agenda packet for the joint Working Group/Steering (Policy) Committee meeting schedule for January 29.

Agenda Item 3 – Camelia reviewed the items for the upcoming joint meeting between the Working Group and the Steering (Policy) Committee to be held on January 29. She emphasized that the intent of the agenda items for that meeting were focused on providing context to the decision that will be made regarding the options going forward and the ramifications of decoupling the Regional Connectors Study from the on-going 2045 Long-Range Transportation Plan schedule. A detailed discussion ensued regarding the study process and the need to keep them coupled, concerns about study phasing, and a TPO resolution citing need to study potential projects from other studies. All these ideas should be part of the larger discussion at the January 29 meeting.

She mentioned that it has been determined that there will be a 2017 validation of the updated model which will use 2015 socio-economic data, but a 2017 roadway network.

Agenda Item 4 – Brian brought up the City of Norfolk’s concern regarding the alternative development aspect shown in the draft Phase 2 schedule. The City felt more alternative development effort should be shown after the scenario planning exercise is completed.

Carl expressed the City of Portsmouth’s concern regarding the use of old data in this study. He was reminded that the volumes used in the Corridor Conditions report was from 2018, not a previous study, but he maintained concern that past information and data may be utilized in the RCS when it is supposed to utilize fresh data.

The January 22 agenda packet may only include the agenda, but additional documents will be sent on Jan 23rd giving Committee members adequate time to review them before the January 29 meeting.