



**Weekly Coordination Call  
Agenda  
Thursday, April 4, 2019  
10:00 AM**

**Participants:**

RCS Project Coordinator: Camelia Ravanbakht

HRTPO staff: Mike Kimbrel

City of Norfolk: Brian Fowler, Janice Hurley

City of Portsmouth: Carl Jackson

Port of Virginia: Barbara Nelson

Consultant Team – Craig Eddy, Vlad Gavrilovic, Lorna Parkins, Bill Thomas

**Agenda:**

1. Action Items from 3/28 Working Group Meeting – Camelia
  - Craney Island Site Visit – May 3, 2019 – 9:00 AM – 1:00 PM, Camelia to coordinate with Jason Flowers (COE) and Michael King (Navy) for logistics
  - Phase 2 Supplement – Craig to develop cost and budget
  - RCS Goals, Objectives and Measures of Success – Vlad G. (MBI) to send summary of discussions from March 28 to Working Group members for review and feedback
2. Next Meetings - Camelia
  - Scenario Planning Webinar #4, April 11, 10:00 AM – 12:00 PM
  - Working Group Workshop –Thursday April 17, 10:00 AM - 12:00 PM
  - Weekly Coordination Call – Thursday, April 18, 10:00 AM
  - Steering (Policy) Committee Meeting – Date TBD from doodle poll for Weeks of April 22 & 29
  - Craney Island Site Visit – Friday May 3, 9:00 AM – 1:00 PM
  - HRTPO Board Meeting - May 16
3. Other Items- All
4. Adjourn

# REGIONAL CONNECTORS STUDY

## Meeting Minutes

**Date:** April 4, 2019  
**Location:** Conference Call  
**Subject:** Weekly Coordination Call – Agenda attached

**Attendees:**

- HRTPO – Dale Stith, Mike Kimbrel
- RCS Project Coordinator - Camelia Ravanbakht
- City of Norfolk – Brian Fowler
- VDOT – Robin Grier
- Consultant Team – Vlad Gavrilovic, Bill Thomas



**Agenda Item 1 – Review Action Items** – Camelia went over the items that included:

- Confirmed the date/time of the Craney Island Site Visit - May 3<sup>rd</sup>; 9AM – 1 PM.
  - Jason is in the process of developing an itinerary to get to Camelia in a week or so.
  - Mike/Cindy coordinating w/ Working Group on sending calendar invite. Invite will include meeting point location.
- Phase 2 Supplemental Scope – approved at the March 28th Working Group meeting. The scope is scheduled to be approved by the HRTPO Board on May 16<sup>th</sup>. Craig (Michael Baker) is putting together cost/budget and will share with the Working Group at next meeting.
- Steering (Policy) Committee Meeting – date/time based on Doodle poll: April 30<sup>th</sup>; 9AM – 10:30AM. Not a joint meeting, but Working Group members are welcome, and they will be cc’ed on invite. An agenda will be distributed to the Steering (Policy) Committee and the Working Group in advance of the meeting.
- RCS Goals/Objectives
  - Great discussion/feedback at last meeting.
  - Decided to continue the work on goals/objectives and “measures of success” at the April 17<sup>th</sup> workshop.

- Vlad (EPR) will summarize input from the March 28th meeting to get to the Working Group early next week.
- Brian Fowler asked consultants to help to keep discussions focused on this project rather than the overall transportation vision for the region. He was concerned about blending of this project with the LRTP process and concerned with the fact that the RCS and the LRTP have different purposes. He wants the goals/objectives, etc. to really focus on the RCS study, even though the LRTP process will benefit from the RCS Study. The scenario planning process will need to keep the focus on its purpose as a stress test of the transportation alternatives. Brian was concerned that the Phase 1 survey focused on very big picture issues and less on the specific issues of the RCS study.

**Agenda Item 2 – Next Meetings** – Upcoming meetings are:

- Scenario Planning Webinar #4 – April 11<sup>th</sup>; 10AM -12PM.
- Goals/Objective and Measures of Success Workshop – April 17<sup>th</sup>; 10AM -12PM.
- Next Weekly Coordination Call – April 18<sup>th</sup>; 9AM – 10AM (no call on April 11<sup>th</sup>).
- HRTPO Board meeting - April 18<sup>th</sup>.
- Steering (Policy) Committee – April 30th; 9AM – 10:30AM.
- HRTPO Board meeting – May 16<sup>th</sup> (anticipate Phase 2 Supplement approval)

**Agenda Item 6 – Other Items**

- Brian Fowler asked a question about an invite he received. Camelia reminded him that the Working Group requested that the Consultant Team hold follow up meetings with jurisdictions to confirm land use/place type data to be used in the scenario planning process and the City of Norfolk is one of the localities. The meeting with the City is scheduled for April 9<sup>th</sup>. Camelia indicated that HRTPO would soon send data indicating what information is missing and needed for the dataset.
- Brian Fowler asked if there was any update on the new features or applications in the Travel Demand Model that will be used to model the non-land use aspects (such as autonomous vehicles, etc.). Bill Thomas said that based on prior status calls with VDOT and its consultants, the preliminary base year model should be available the beginning of April and he will follow-up and ask VDOT if the model can be available soon. He also said that he’s been inquiring of the VDOT team on the special model features and he hasn’t received much information. Dale Stith said that she heard that a draft version should be available in early April but any details on the autonomous inputs will have to wait until the full model validation. Brian Fowler expressed concern about the speculative nature of the modeling for autonomous vehicles as compared to the more traditional modeling of land use change and its impacts on transportation. Bill Thomas emphasized that the purpose of the modeling for the RCS Study is not predictive, but exploratory, and that the Working Group will have the opportunity to review all model assumptions and inputs when they are available.