

REGIONAL CONNECTORS STUDY

Weekly Coordination Call

Agenda

Thursday October 3, 2019

10:00 AM

Conference Call Dial in Number: 1-855-497-7286

Participants:

RCS Project Coordinator: Camelia Ravanbakht

HRTPO staff: Mike Kimbrel

Consultant Team – Craig Eddy, Lorna Parkins, Bill Thomas, Vlad Gavrilovic

RCS Working Group Members: Invited to Participate

Agenda:

1. RCS Phase 2 Update – Craig
 - Scenario Planning
 - Travel Demand
 - Website
 - Schedule
2. Phase 3 Scope of Work – Revised draft and responses to comments: Craig
 - Tasks, Budget, and Schedule will be prepared for October 10 Working Group meeting.
 - Agenda and attachments will be distributed this week.
3. Proposed schedule for approval of Phase 3 Scope of Work: Camelia
 - October 10 - Working Group Meeting to discuss and recommend approval to Steering (Policy) Committee
 - November 5 – Steering (Policy) Committee meeting to discuss and approve
 - December 12 – HRTAC Meeting – seek approval for use of money from the contingency funding
 - January 16 – HRTPO Board Meeting – seek approval of Phase 3 scope of work
4. Next Meetings/Events – Camelia
 - Hampton Roads Regional Economic Development (RED) Directors Meeting (RCS Briefing on the agenda): Thursday **October 3, 2019**, 9:00 AM – 10:30 AM, Regional Board Room

- RCS Working Group Meeting: Thursday **October 10, 2019**, 9:00 – 11:30 AM, Regional Board Room
- RCS Steering (Policy) Committee: Tuesday **November 5, 2019**, 9:30 – 11:00 AM, Regional Board Room
- HRPDC Planning Directors Meeting: TBD
- Proposed 4th Marine Terminal Site Visit and Presentation: TBD

5. Other Items of Interest- All

6. Adjourn

REGIONAL CONNECTORS STUDY

Meeting Minutes

Date: October 3, 2019

Location: Conference Call

Subject: Weekly Coordination Call – Agenda attached

Attendees:

- RCS Project Coordinator - Camelia Ravanbakht
- HRTPO – Dale Stith
- Consultant Team – Craig Eddy, Vlad Gavrilovic, Naomi Stein, Lorna Parkins, Bill Thomas
- Working Group:
 - City of Newport News – Bryan Stilley
 - City of Norfolk – Brian Fowler
 - VDOT – Jenny Salyers
 - City of Hampton – Angela Rico
 - City of Portsmouth – Carl Jackson
 - City of Virginia Beach – Tara Reel

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Agenda Item 1 – RCS Phase 2 Update – The Consultant team provided updates on the following:

- Scenario Planning Update – Economic modeling continues with internal Consultant team coordination of TREDIS model and travel demand model parameters. Most of the necessary inputs have been set up in the TREDIS model. Land use modeling progress includes running sample suitability, capacity, and allocation runs with an incomplete set of suitability factors. The runs were made to check reliability as we await some input from the travel demand model for accessibility features.
- Travel Demand Model Update – 2017 and 2045 model adjustments being made by VDOT are scheduled to be completed and provided to HRTPO staff and the Consultant team by Friday, October 4.

- Website Update – Revised Phase 2 schedule should be uploaded next week. Camelia mentioned that some of the meeting materials need updating (agendas, meeting minutes, presentations). Craig will investigate and rectify the situation.
- Schedule - A revised tentative schedule was presented at the September 18 Working Group meeting and it will be uploaded to the website. It is still considered tentative based on the travel demand model's availability and delivery by VDOT.

Agenda Item 2 – Phase 3 Scope of Work – The Consultant team has been developing a revised Phase 3 scope that incorporates comments received and discussed at the September 18 Working Group meeting. In addition, the team has been preparing responses to comments that indicates what actions were taken for each comment. A draft Phase 3 schedule and budget are being prepared and all documents discussed herein will be included in an Oct 4 agenda package to be distributed by HRTPO staff for the October 10 Working Group meeting.

There was considerable discussion about an additional public outreach effort to educate the public on scenario planning before the first round of public meetings (scheduled for October 2020). It was decided to include a discussion of this potential scope revision at the upcoming October 10 Working Group meeting. Call participants thought it was important to get Kendall Miller's input on the addition of this potential new task and how the meeting should be conducted (a virtual meeting with a supplemental survey was favored). Craig Eddy was tasked with contacting Kendall to solicit her input so it can be included in the Working Group discussion on October 10.

Agenda Item 3 – Proposed Schedule for Approval of Phase 3 Scope of Work

- October 10 - Working Group Meeting to discuss and recommend approval to Steering (Policy) Committee
- November 5 – Steering (Policy) Committee meeting to discuss and approve
- December 12 – HRTAC Meeting – seek approval for use of money from the contingency funding
- January 16 – HRTPO Board Meeting – seek approval of Phase 3 scope of work

Agenda Item 4 – Next Meetings/Events –

- Hampton Roads Regional Economic Development (RED) Directors Meeting (RCS Briefing on the agenda): Thursday October 3, 2019, 9:00 AM – 10:30 AM, Regional Board Room
- Working Group Meeting – Thursday, **October 10, 2019**, 9:00 - 11:30 AM – Regional Board Room
- RCS Steering (Policy) Committee: Tuesday, **November 5, 2019**, 9:30 – 11:00 AM, Regional Board Room
- HRPDC Planning Directors Meeting – Tuesday, **October 29, 2019**, 12:00 – 1:30 PM, meeting location and need for Consultant team participation TBD
- Proposed 4th Marine Terminal Site Visit and Presentation – TBD

Agenda Item 4 – Other Items of Interest

- Craig noted that given the constraints identified on the tour of the Navy Fuel Depot on September 30 (City of Portsmouth landfill expansion plans, Navy Fuel Depot expansion plans and required 1600' shy distance) that the 164 Connector segment identified in the SEIS will be very difficult to align in the vicinity and may be ruled out of consideration for constructability factors once the Consultant team attempts to try to find a suitable alignment.