

October 29, 2019

**Memorandum #2019-160**

**TO: Regional Connectors Study Steering (Policy) Committee**

**BY: Camelia Ravanbakht, RCS Project Coordinator**

**RE: Regional Connectors Study**

Attached is the agenda for the **Regional Connectors Study Steering (Policy) Committee meeting** scheduled for **Tuesday, November 5, 2019 at 9:30 am** at the Regional Building Board Room, located at 723 Woodlake Drive, Chesapeake, VA 23320.

CR/nb

**Voting Members:**

Rick West (CH)  
Donnie Tuck (HA)  
McKinley Price (NN)  
Martin Thomas (NO)  
John Rowe (PO)  
Linda Johnson (SU)  
Robert Dyer (VB)

**Nonvoting Members:**

Tim Dolan (USCG)  
Gene Leonard (USCG)  
CAPT Michael Hayes (USN)  
COL Patrick Kinsman (COE)  
Keith Lockwood (COE)  
Gregory Steele (COE)  
Ivan Rucker (FHWA)  
John Reinhart (VPA)  
Christopher Hall (VDOT)  
Craig Quigley (HRMFFA)  
Kevin Page (HRTAC)

**Staff:**

Bob Crum (HRTPO)  
Mike Kimbrel (HRTPO)  
Rob Case (HRTPO)  
Kendall Miller (HRTPO)  
Keith Nichols (HRTPO)  
Dale Stith (HRTPO)

**Project Coordinator:**

Camelia Ravanbakht



## **Agenda**

### **Regional Connectors Study Steering (Policy) Committee Tuesday November 5, 2019**

**9:30 AM**

**The Regional Building, Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia**

1. Call to Order
2. Welcome and Introductions
3. Public Comment Period (Limit 3 minutes per individual)
4. Minutes

Summary Minutes from July 9, 2019 Steering (Policy) Committee Meeting: Attachment 4

Recommended Action: For Approval

5. Regional Connectors Study: Status Report: Craig Eddy, MBI

The Consultant Team Project Manager will brief the Committee with an update of RCS tasks completed to date.

Recommended Action: For Information and Discussion

6. Regional Connectors Study: Draft Phase 3 Scope of Work, Cost & Schedule: Craig Eddy, MBI

RCS Phase 3 Scope of Work consists of the following primary tasks leading to the completion of the study:

- Execute Engagement Plan
- Development of Preliminary Alternatives
- Determination of Candidate Alternatives: Screening, Permitability Assessment, Constructability Assessment

- Conduct Scenario Planning and Operations Analysis of Candidate Alternatives
- Results, Recommendations, and Final Report

The RCS Working Group members have extensively reviewed the draft Phase 3 scope of work, cost and schedule over the last several months. All comments have been incorporated into the attached documents. At its meeting on October 21, the Working Group recommended approval of the phase 3 scope of work, cost and schedule. Mr. Craig Eddy, RCS Project Manager, will brief the Steering (Policy) Committee with an overview of the RCS Phase 3 scope of work, cost and schedule.

Attachment 6 – Phase 3 Draft Scope of Work, Cost, and Schedule

Recommended Action: For Approval of Phase 3 Scope of Work, Cost, and Schedule

**7. Next Meetings and Planned Activities:** Camelia Ravanbakht, RCS Project Coordinator

- RCS Working Group Meeting: Thursday November 14, 2019, 9:30 – 11:30 AM, Regional Building (Tentative)
- RCS Working Group Meeting: Thursday December 12, 2019, 9:30 – 11:30 AM, Regional Building (Tentative)
- HRTAC Meeting: Thursday December 12, 2019, 12:30 PM – seek approval of using contingency funding
- HRTPO Board Meeting: Thursday January 16, 2020, 10:30 AM– seek approval of Phase 3 Scope of Work, Cost and Schedule
- Craney Island Proposed 4<sup>th</sup> Marine Terminal Site Visit: Date TBD

**8. Adjournment**

**Regional Connectors Study  
Steering Committee Meeting  
Minutes  
July 9, 2019, 10:00am  
Regional Board Room, Chesapeake**

The following were in attendance (alphabetically by last name):

James Baker (Chesapeake)  
Rob Case (HRTPO)  
Bob Crum (HRTPO)  
Brian DeProfio (Hampton)  
Rick Dwyer (HRMFFA)  
Robert Dyer (Va. Beach)  
Craig Eddy (Michael Baker Intl.)  
Brian Fowler (Norfolk)  
Robin Grier (VDOT)  
Amy Inman (Norfolk)  
Carl Jackson (Portsmouth)  
Mike Kimbrel (HRTPO)  
Barbara Nelson (Port of Va.)  
Keith Nichols (HRTPO)  
Kevin Page (HRTAC)  
Lorna Parkins (Michael Baker Intl.)  
McKinley Price (Newport News)  
Camelia Ravanbakht (RCS Project Coordinator)  
Angela Rico (Hampton)  
John Rowe (Portsmouth)  
Evandro Santos (Norfolk)  
Earl Sorey (Chesapeake)  
Jason Souders (Suffolk)  
Bryan Stilley (NN)  
Dale Stith (HRTPO)  
Eric Stringfield (VDOT)  
Donnie Tuck (Hampton)  
Rick West (Chesapeake)

## **1. Call to Order**

McKinley Price (Newport News) called the meeting to order at 10:00am.

## **2. Welcome and Introductions**

Attendees introduced themselves around the table.

## **3. Public Comment Period**

No public comments.

## **4. Minutes**

The minutes of the Apr. 30, 2019 meeting were approved.

## **5. Phase 2 Supplement Budget Omission:**

Craig Eddy (MBI) presented slides concerning this matter. The committee approved the correction.

## **6. Phase 2 Status Report**

Craig Eddy (MBI) presented slides concerning project status. No committee action.

## **7. Scenario Planning**

Lorna Parkins (MBI) presented slides concerning scenario planning, including the following draft actions:

- Approve the Scenario Narratives
- The consultant will run the models with 16% employment growth, and then present the results to the Working Group for it to decide whether or not that produces sufficient variation in the congestion of the existing+committed network between the scenarios. Should upward revisions be deemed necessary by the Working Group, the consultant will run the models with employment growth rates up to 21% until sufficient variation between the scenarios is determined.
- Approve the Goals, Objectives, and Performance Measures

The committee approve the actions.

## **8. Next Meetings and Planned Activities**

- HRTPO Board Meeting: July 18, 2019, 10:30am
- RCS Working Group Workshop: August 15, 2019, 10:00am
- Tour of the Navy Fuel Depot: September 2019
- Tour and Presentation of the Proposed 4<sup>th</sup> Marine Terminal: October 2019

## **9. Adjournment**

The meeting was adjourned at 11:18am.